

OL/SD/CCDB
1607, Quarters Eye

19 November 1965

Chief, Records Administration Staff, DDS

Disapproval of Requisition #6805-932-66

(Shelf Filing)

1. This office does not feel that approval of the attached Requisition (6805-932-66) is justified for the following reasons:

a. Comparison of cost per filing inch:

	<u>DIEBOLD</u>	<u>SUPREME STEEL</u>
Letter	\$1.38	\$.88
Legal	1.42	1.01

- b. Usage - Several of our offices; Security, Commo, FBIS, Contacts, DD/S and DD/I have found Supreme Steel to be very satisfactory.
- c. General Schedule - Both Diebold and Supreme Steel are on general schedule.
- d. Supreme Steel issues a life-time guarantee with each unit.
- e. To assure easy rollability Supreme uses nylon rollers and through the use of nylon sleeves prohibits any moving metal from touching other metal.
- f. In order to make a 5 high unit using Diebold it is necessary to use 1 three-suspension and 1 two-suspension shelf unit. Supreme makes a 5 high in one unit.

2. The Records Administration Staff does not recommend one product over another except in cases where there is a sizeable cost difference, and there are no other significant differences.

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Attachment

DDS/RAS

(18 Nov 1965)

Distribution:

Orig - addressees

1 -

1 - RAS File

NO, Office of Logistics

ADMINISTRATIVE

USE ONLY

DCI

Compiled Jan-Feb. 1964

OFFICE	EQUIPMENT RELEASED	SPACE SAVINGS	DOLLAR SAVINGS	TYPE SHELVING
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Executive Registry	19 4 dr. safes	48 sq. ft.	\$7,322.00	
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Historical Staff	3 4 dr. safes	9 sq. ft.	867.00	Diebold Add-A-Shelf
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O/Sec			175.	(4 sections) surplus
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O/As Insurance			600.	
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Historical Staff	7 safes		2,200	(5-5 tier, 3-3 tier Conserva Supreme Steel)
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Coll & Guidance	8 safes		4304	
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O/Log	bookcases		570.	book shelves
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RID/DDP			4000	75 sections (surplus)
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O/Log Supply	bookcases		1,100.	19 units shelving (surplus)
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SECRET

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